



**New Hampshire Department of Health and Human Services  
Shelter Care Residential Services for Youth in New Hampshire  
RFA-2018-DCYF-03-SHELT**

## **ADDENDUM #1**

On July 7, 2017 the New Hampshire Department of Health and Human Services published a request for applications, requesting proposals for the provision of Shelter Care Residential Services for Youth in New Hampshire who are either a delinquent child and/or a child in need of services (CHINS).

The Department is publishing this addendum to:

**1. Delete and replace Section 8., Timetable, with the following:**

**8. Timetable**

<b>Procurement Timetable</b>		
(All times are according to Eastern Time. DHHS reserves the right to modify these dates at its sole discretion.)		
Item	Action	Date
1.	Release RFA	July 7, 2017
2.	[OPTIONAL] Letter of Intent Submission Deadline	July 21, 2017
4.	RFA Questions Submission Deadline	August 3, 2017
5.	DHHS Response to Questions Published	August 7, 2017
7.	Application Submission Deadline	<b>2:00 PM</b> August 24, 2017

**2. Delete and replace Section 9.2.1., with the following:**

9.2.1. Applications submitted in response to this RFA must be received no later than the time and date specified in Section 8. Applications must be addressed for delivery to the Procurement Coordinator identified in Section 10.4.1. Applications must be marked with RFA-2018-DCYF-03-SHELT.

**3. Delete and replace Section 9.3.5., with the following:**

9.3.5. Applicants are required to complete the TWO (2) steps listed in the Appendix E to this RFA, as part of their Application. Completion of these two (2) items is required not only because the provision of language and/or communication assistance is a longstanding requirement under the Federal civil rights laws, but also because consideration of all the required factors will help inform Applicants' program design, which in turn, will allow Applicants to put forth the best possible Application.

**4. Delete and replace Section 9.3.6., with the following:**

9.3.6. For guidance on completing the two steps in Appendix E, please refer to Bidder's Reference Guide for Completing the Culturally and Linguistically Appropriate Services Addendum of the RFA, which is posted on the DHHS website.  
<http://www.dhhs.nh.gov/business/forms.htm>

**5. Delete and replace Section 9.5.1., Applicant Withdrawal, with the following:**

9.5.1. Prior to the Closing Date for receipt of Applications, an Application may be withdrawn by submitting a written request for its withdrawal to the Procurement Coordinator identified in Section 10.4.1.